

RIVER VALLEY SENIOR CENTER  
BOARD OF DIRECTORS REGULAR MEETING  
THURSDAY, FEBRUARY 15, 2024

The meeting was called to order at 10:00 am by President Wojtczak. **Present:** Peggy Wagner, Dorothy Palen, Frank Schmidt, Barb Wojtczak, Ellie Rogers, Sue Rogers, Evia King, Marilyn Griffiths, Sharon Phillips, Sue Polishuk, Curtiss Alvarez, Karie Mansfield. And Director Tim Hawkins. Absent; Juanita Miller. Guests: Sabine Wheatley, Vytenis Zygas, and Donna Pydle. **QUORUM** was established. Motion by Member Schmidt, supported by Member Alvarez to approve the minutes of the January 18, 2024 meeting with one correction under Public Comments spelling of Commissioner Freehling. Motion carried.

**PUBLIC COMMENTS:** Mr. Zygas asked about the “Gold Standard” status of RVSC by the County Commissioner and also about recent article in February newsletter from President Wojtczak.

**AGENDA:** motion by Member E. Rogers, supported by Member Phillips to approve the Agenda as presented. Motion carried. **COMMUNICATIONS:** Board members should check with Director Hawkins to see whether they have an outstanding balance due in the Flower Fund. He received a memo from our insurance carrier and payment has been made to Olsen Electric for repair on the electrical line and work has been completed. Pictures of the downstairs handicap door area have been forwarded along with the application to the Pokagon Fund for grant consideration at their board meeting on February 15. Director Hawkins read his reply to Mr. Zygas regarding his FOIA request in his email dated January 17 and his response to Mr. Zygas dated February 9 is on file.

**FINANCIAL REPORT:** Member S. Rogers gave the financial report for January 2024 which shows the Beginning Balance of 416,920.89, Revenue \$5237.25, Expenditures \$25,511.49, Ending Cash Balance \$396,646.65. The report agrees with the Profit and Loss Statement prepared by Advantage Business Services. Motion by Member E. Rogers, supported by Member Phillips to approve the financial report as presented. Motion carried.

**OLD BUSINESS: EXECUTIVE DIRECTORS REPORT:** Director Hawkins read a request from The School of American Music that proposed starting a singing group at RVSC meeting weekly at a cost of \$75-100. After discussion, motion by Member E. Rogers to approve the request. The motion died without support. Intake for taxes started yesterday and Sabine Wheatley gave an overview of the process for doing taxes this year. Approximately 70 persons have requested assistance with an additional 60 on the waiting list. Director Hawkins attended a TRIAD Meeting on February 7. The Committee to promote the renewal of the millage for Senior Centers is asking for a donation of \$600 per Center from our Discretionary Fund to support the materials for the renewal. Motion by Member Alvarez, supported by Member Griffiths to approve \$600. Motion carried. The active shooter training scheduled for today has been cancelled by the Sheriffs’ Dept and will be rescheduled. See Monthly Report dated February 15, 2024 for additional information. Motion by Member Alvarez, supported by Member Mansfield to approve the report as presented. Motion carried.

**AUDIT & FINANCE:** No report. **FACILITY:** Work on the driveway will begin this Spring.

**GRANTS:** Information for downstairs handicap doors covered earlier. **HOSPITALITY:** Member Wagner reported 47 persons attended the Valentine Party, Early Bird Bingo is scheduled for February 29, St. Patrick’s Day Party for March 15, and Bingo March 29. **HR: POLICY & PROCEDURE:** Member Polishuk reported the Committee met recently and agreed to approve the request from Sabine Wheatley to work 32 hours/week for a trial period of 90 days. Letter was signed and additional duties were outlined. **MARKETING:** Member Mansfield went over the recent survey which was done and

included 26 items. Top ones included speaker/classes, advertising, ideas for the newsletter, outdoor signage, sharing ideas and reviewing newsletters from the other Centers, etc. The Committee will schedule a meeting in the near future. **TECH TEAM:** No report. **TRIPS:** No report.

**NEW BUSINESS:** Agenda item was discussed regarding reconsideration of previously approved issues brought before the board. Motion by Member E. Rogers, supported by Member Palen to review our current Agenda Policy Resolution No. 23-11-16-1 and our Bylaws. After discussion regarding the continued issue from a member of the community regarding our newsletter printing, Robert's Rules states "A reason to reconsider a previously approved vote would be if someone has obtained new information that might change the outcome of the vote. Simply being unhappy with the outcome is not reason to move to reconsider and a member who must have voted with the prevailing side may move for reconsideration". If our current policy and Bylaws state that we follow Robert's Rules of Order then we do not need to expand or rewrite our current Agenda Policy. Two current edition of Robert's Rules of Order will be ordered for the Center and our Parliamentarian, Alvarez. Motion carried.

Member Schmidt showed a sample of the glue gun holder he makes and proceeds go to the Rotary Club. He has been making these for 40 years. Also, he announced his family is having a 90<sup>th</sup> birthday celebration for him at Water's Edge UMC on Saturday, April 13, from 2-4 pm. All board members are invited and will receive an invitation. Terri Freehling was our previous County Commissioner. We are in Districts 9 and 10 and Alex Ott is our Representative for District 9 and Mac Elliot for District #10. Being there was no further business to be brought before the Board, motion by Member Phillips, supported by Member King to adjourn at 10:59 am. Motion carried. Next meeting scheduled for Thursday, March 21, 2024 at 10:00 am.

Respectfully submitted,

Sharon Phillips, RVSC Board Secretary